

WRITING TO INFORM

The following criteria scale is used to determine the overall score.

Total points possible: _____

1 = Weak **2** = Moderately Weak **3** = Average **4** = Moderately Strong **5** = Strong

1. The student introduces the topic in a clear, lively, and interesting fashion.	1	2	3	4	5
2. The student focuses on a main idea and supports it with explanations and facts.	1	2	3	4	5
3. The student uses an authoritative tone.	1	2	3	4	5
4. The student includes information from several sources.	1	2	3	4	5
5. The student presents information that has been organized in a clear, understandable way.	1	2	3	4	5
6. The student relates information in an objective way rather than expressing a particular viewpoint.	1	2	3	4	5
7. The student takes into account the point of view of the audience being addressed.	1	2	3	4	5
8. The student concludes with an interesting and brief summary of the presented information.	1	2	3	4	5
9. The spelling, punctuation, and grammar on the writing assignment are accurate.	1	2	3	4	5
10. The writing assignment is neatly typed or handwritten.	1	2	3	4	5

Additional Comments:

Total Points Earned/Grade: _____